

**Meeting Minutes**  
**March 20, 2003 Prevailing Wage Advisory Committee**

**Attendees:**

1. Prevailing Wage Committee Members: Kathleen Garrity (Associated Builders and Contractors), and Rick Slunaker (Associated General Contractors) representing business; Peter Coates (King County Building Trades) representing labor; and Jim Justin (Association of Washington Cities), and Chuck Moser (Grant County PUD) representing awarding agencies.
2. L & I Staff: Rich Ervin, Jim Christensen, Cindy Hanson.
3. Other Participants. Keith Wright, Dick Springer, Ron Roberts, Troy Andrews, Earl Smith, Dan Taylor, Dave O'Meara, Miriam Israel Moses, and Dave Hellene.

Agenda Item	Discussion	Action	Date Due
Review and Approve Minutes from last meeting	<p>Jim Christensen opened the meeting (Rich Ervin was attending a Legislative Hearing). It was noted that the Minutes of the 12/19/02 meeting did not reflect a discussion on the establishment of a sub-committee to address the issue of computers in L&amp;I field offices. Sub-committee members are Chuck Moser, and Miriam Israel Moses. The sub-committee is looking for a representative from DOT.</p> <p>There was further discussion on clarifying the members of the Prevailing Wage Advisory Committee:  Members include three representatives from Labor, Business and Public Agencies. Currently, there are only two members representing Business.</p>	<p>Clarification noted.</p> <p>Rich requested nominations from business to fill this position.</p>	Next PWAC Meeting
Updates: Budget Legislation	<p>Jim briefly discussed the Transportation Bill SB 5248 and the Job Order Contracting Bill SB 5801 and its companion SHB 1788. Jim expressed his concerns regarding the impact to the program if both bills passed as currently written.</p> <p>Discussion followed concerning both these bills and the committee's belief that if the department has concerns about these bills, those concerns and the department's position should be communicated to the Legislature.</p> <p>Members suggested and agreed they would send a letter to the department that would express their concerns regarding the lack of involvement by the department in pending legislation that would, if passed, have potentially serious repercussions on the current prevailing wage laws.</p>	Information sharing	

Other Business: Income & Expense Statement Vacant Positions	<p>Handouts were provided that contained previously requested information regarding an income and expense statement, 01-03 revenue breakdown and information on vacant positions.</p> <p>The committee requested that they be provided a fiscal report on a quarterly basis, and be advised of any functions the division is not performing due to staffing levels.</p>	Noted	
Action being taken to fill Vacant positions	<p>The committee was advised that currently action is being taken to fill positions vacated by Vicki Grayam and Mike Johnson. Vicki's position, previously a Customer Service II, is being reallocated to an Office Assistant Senior. This should be completed by the end of March, and the position filled by Mid-May.</p> <p>Action will begin in April posting and filling the Industrial Statistician's (Jim Christensen) position. Rich advised the committee that he is working with Personnel to have the position opened and advertised for recruitment statewide.</p> <p><b>The process will include a panel interview and ratings of candidates. A representative from business and labor will be sought to participate on the panel. Rich and Patrick will review the recommendations of the panel and make a recommendation to the Director and the Director will make the final decision.</b></p>	<p>Noted for Mike Ratko</p> <p>Noted</p> <p>Cindy/Rich, once the process begins, committee members want to be sure they are notified and have the opportunity to refer candidates, as well as provide appropriate input for interview questions.</p>	Update at next PWAC Meeting
Computer use by Contractors in field service locations	<p>Rich reported that he had met with department staff concerning the use of computers by contractors in field offices and that they had expressed security concerns and resource issues.</p> <p>Members suggested that the computers could be programmed so that the customer services staff would not have to assist contractors. Further, the committee would like to see and recommend a pilot project that would involve five of the department's field offices. There will be further discussions regarding the proposed pilot involving the sub-committee.</p>	<p>Cindy/Rich Information meeting with Patrick Woods and Joel Sacks</p>	May 15, 2003

Rules Development	The committee was advised that a draft of WAC 296-127-018 should be completed by the end of April and that the bulk of the Scope of Work changes will probably not be able to be fully addressed until Jim's replacement is hired.	Update at next meeting	
Date and location of next meeting	Next meeting is Thursday, June 19, 2003, from 9:00 AM – 11:30 PM in Room S117, Tumwater		